

Trans Pride Brighton & Hove

Catering Stallholder Terms and Conditions



Event Date: Saturday, 20th July 2019.

Selection of catering stallholders is at the discretion of the Trans Pride Brighton & Hove Committee and the business conducted on the event day must be consistent with the business described in the prior written application. Stallholders must have the appropriate public liability insurance and all official certifications and licenses required to conduct their mobile catering operations in public. Evidence of such items and checks must be available at request both prior, during, and after, the event on Saturday 20th July 2019.

All catering stallholders (and their staff) must accept full liability for the responsible trade of catering, ensuring they are operating to the most recent Health and Safety and Food Hygiene regulations as outlined by both the Trading Standards Agency and Environmental Health, relevant to Brighton & Hove City Council. Stallholders are also responsible for checking the Food Hygiene and Health and Safety certifications for anyone working with them on the stall.

In adherence with Licensing Act 2003 and the Premises License obtained for this event by USSU Trading Ltd, no stalls are able to sell or bring any unauthorised alcohol on to the Brunswick Gardens site.

Stallholders are also responsible for supplying adequate fire safety equipment, while ensuring it is both fit for use, and appropriate for their own equipment in the event of a fire. Stallholders are strongly recommended to carry out a general Risk Assessment on their temporary catering stall at Trans Pride Brighton.

All catering stallholders will be allocated a pitch of 4m x 4m by the Trans Pride Brighton & Hove Committee. The position of this pitch is non-negotiable other than in exceptional circumstances. Any access requirements for persons participating in the organisations' stall are to notify the Stall Coordinator to make any necessary arrangements.

Stallholders must provide their own power and are prohibited from using their vehicles in the park area at any time.

Stallholders (and their staff) must observe the permitted access routes (as advised on the day), defined restricted areas, and must not – under any circumstances – walk upon or use the planted areas of Brunswick Square for access, storage or display. Brunswick Square Gardens is a registered Local Heritage Asset and should be treated as such; please respect the flora, fauna and features of the area. Please note that no dogs will be permitted within Brunswick Square Gardens, except assistance animals.

Stallholders must arrive on site and check in with the Stall Coordinator between 10am and 10:30 am on the event day. Stalls should be set up and ready by 11am and should remain set up until at least 5pm - other than in exceptional circumstances, of which the Stall Manager should be advised of prior to vacating the site. The site must be cleared and fully vacated by 7pm at the latest. There is no temporary on or off-street parking provided by Trans Pride Brighton, but stallholders are welcome to arrange this independently at their own risk and cost.

Stallholders must observe Trans Pride Brighton's commitment to being a safer space, and must refrain from engaging in or promoting any exclusionary, offensive or violent language and/or behaviour. All content used and distributed by stallholders are not to include or suggest connotations of anything that may be considered demeaning of any of the protected characteristics, including gender identity, sexuality, or cultural, racial or social stereotypes. Stallholders must behave with courtesy and consideration to guests, volunteers, other stallholders and organisers.

Stallholders must attend a Trans awareness briefing on site at 10:45 or 11:05am.

Stallholders are responsible for providing a gazebo or other suitable shade/shelter and must provide a suitable table and chairs for their staffers. Any equipment provided by the stallholders themselves must be considered fit for purpose and safe to use. Alternatively, chairs and tables can be arranged through Trans Pride for a fee (see below).

Where possible, we ask all stallholders to use recyclable and/or compostable disposables (e.g. takeaway boxes and cutlery), and to avoid using single-use plastic. Stallholders are responsible for the collection, removal and legal disposal of all waste generated by their stall, while being encouraged to recycle when possible. Stallholders must also keep their stall area clean, clear and safe during operating hours. Waste bags must not be stored or left in public walkways during operating hours.

Any stallholders found to be in violation of the Terms and Conditions will not be invited to any future events and may be asked to leave the site immediately, with no refund of site fees paid.

All fees due must be paid in advance (by the due date noted on the invoice) in order for the pitch to be taken up on the event day. Failure to pay by the given due date may result in withdrawal of the organisations' application and refusal to participate as a stallholder within the event.

2019 Fees

Standard Pitch:

4m x 4m pitch	(10am to 7pm)	£250
Discretionary discount:	Reduction for returning businesses (present in 2018)	-£50
optional:	Hire of table and 2 chairs	£15
optional:	Hire of 2 tables and 4 chairs	£30